

FRONT APP

YOUR EMAIL INSTALLATION GUIDE

Please have your provided HTML file available and ready to install. Then simply follow the steps below to have your signature set-up in Front App within minutes.

1

STEP ONE

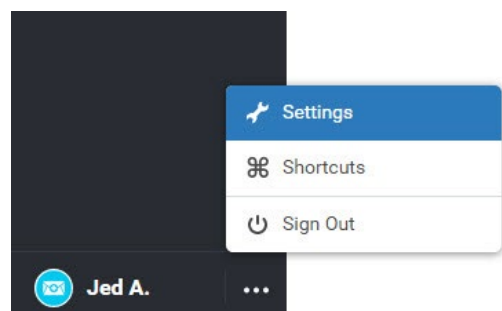
Open your provided email signature in your web browser then press **Cmd + A** to **Select All** followed by **Cmd + C** to **Copy**.



2

STEP TWO

Open **Front App** and on the bottom left of your screen, click the icon with the three dots to the right of your account name.



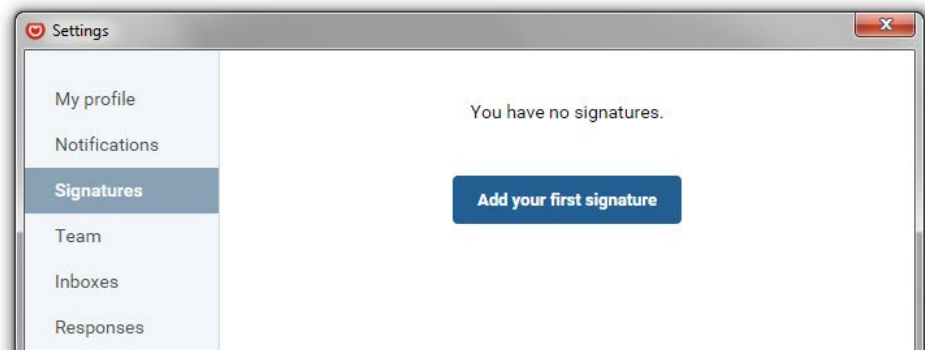
Installing your email signature in FRONT APP

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STEP THREE

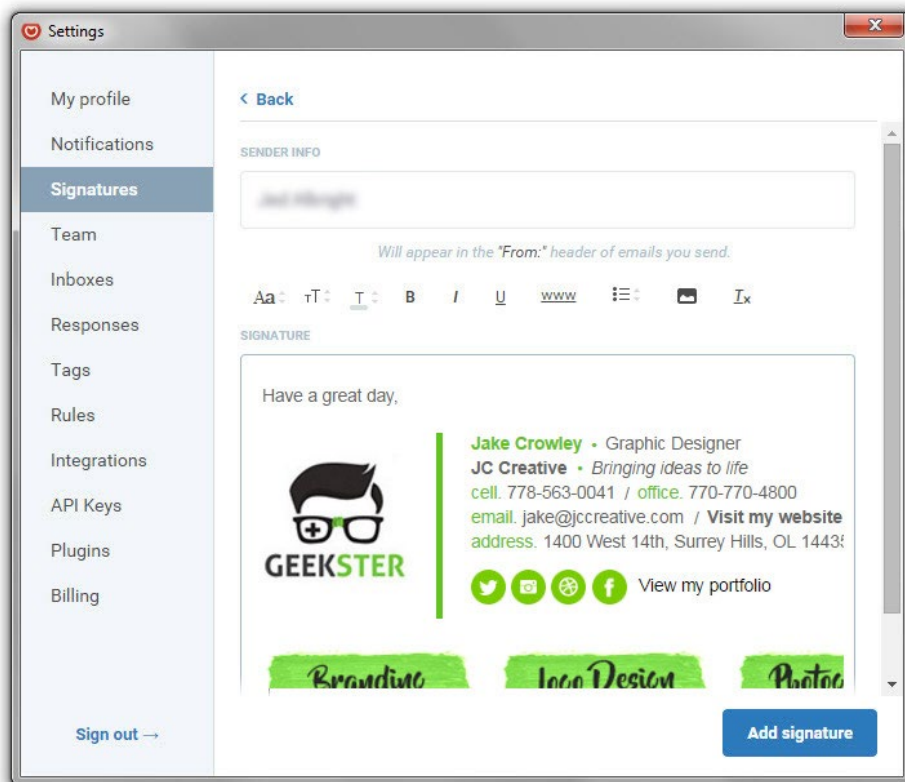
Select **Signatures** from the side bar, then click **Add your first signature**.



4

STEP FOUR

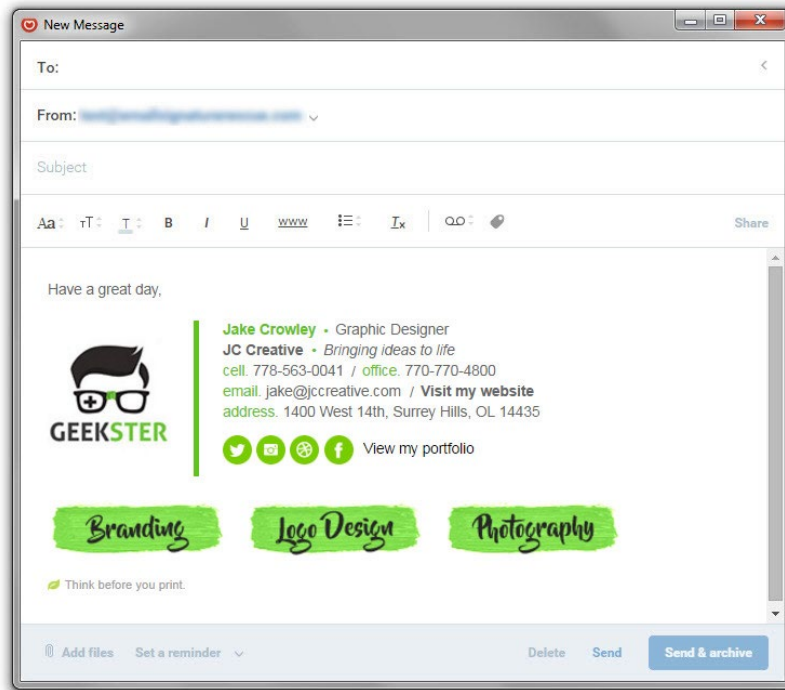
Enter your name into the Sender Info field then click into the Signature field below. Delete any information in here by pressing **Cmd + A**, then hit delete or backspace. Paste your signature in with **Cmd + V**, then click **Add signature**.



5

STEP FIVE

Close out of your preferences and compose a new email. Your signature will now be automatically inserted into your emails.



NOTE: The email signature may not display correctly in the preview window. Once the email is sent, the signature will display correctly. You can test this by emailing yourself.

All done! Your email signature is now installed within Front App!

